

Commissioners of St. Mary's County Meeting Minutes (Tuesday, March 24, 2020)
Generated by Sharon Ferris on Thursday, March 26, 2020

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor (Via Teleconference)
Dr. Rebecca Bridgett, County Administrator
Jeannett Cudmore, Chief Financial Officer

1. BUDGET WORK SESSION

Commissioner President Guy called the Budget Work Session of the Commissioners of St. Mary's County to order at 9:00 a.m in the Chesapeake Building Meeting Room, Governmental Center.

Teleconference Connection Lost

A. DEPARTMENT OF FINANCE - Follow-up from prior BWS, State Agencies and Non-profit Recommendation

EMPLOYER CONTRIBUTIONS: RETIREE HEALTH CARE (OPEB TRUST)

MOTION 1: I move to put the \$1M back in OPEB.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Hewitt, Morgan
Nay: Commissioner Eric Colvin

OFFICE OF THE STATE'S ATTORNEY

MOTION 2: I move we include \$12,257 as requested by the States Attorney Office.
Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

EMPLOYEE COMPENSATION: TOP OF GRADE

MOTION 3: I move that 58 merit employees will be at top of grade in FY21 will be provided a \$500 stipend for an increase expense of \$29,000.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

EMPLOYEE BENEFIT: TUITION AND STUDENT LOAN REIMBURSEMENT PROGRAM

MOTION 4: I move to increase the annual fund from 30,000 to 35,000.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

DEPARTMENT OF HEALTH

MOTION 5: I move to support the Community Health Nurse.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

BOARD OF ELECTIONS

MOTION 6: I move to approve the required expenses for the Board of Elections.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

DEPT OF AGRICULTURE: MOSQUITO CONTROL

MOTION 7: I move to spend up to \$14,000.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

BOARD OF LIBRARY TRUSTEES

MOTION 8: I move to support the County Administrator's recommendation for \$2,216.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

2. ADJOURN

Members present

Commissioner President James R. Guy

Commissioner Eric Colvin

Commissioner Michael L. Hewitt

Commissioner Todd B. Morgan

Commissioner John E. O'Connor (Via Teleconference)

Dr. Rebecca Bridgett, County Administrator

Sharon Ferris, Recorder

3. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:15 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of March 10, 2020, be approved with the amendment that, to the PFAS letter, we add Representative Hoyer and Senators Cardin and Van Hollen.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR MARCH 31 AND APRIL 7, 2020.

B. SHERIFF'S OFFICE - FY2021 Gun Violence Reduction Program Grant Application

I move to approve the FY2021 Gun Violence Reduction Program Grant Application, Project# MD2151, from the Governor's Office of Crime Control and Prevention in the amount of \$100,000 and authorize the Commissioner President to execute the related documents and authorize the Sheriff's Office staff to submit documents electronically.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan
Not Present at Vote: Commissioner O'Connor

C. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - STS FY21 Grant Application Annual Transportation Plan (ATP) for public, ADA & SSTAP programs & Maryland Department of Human Services contracts and Certification of Lobbying

I move to approve and sign the Resolution authorizing the FY2021 Grant Application for the St. Mary's Transit System Annual Transportation Plan submission to the Maryland Transit Administration in the amount of \$2,884,240 for the Operating and Capital programs and authorize the Department Director to submit the ATP electronically, consistent with the hard copy reviewed by the Commissioners of St. Mary's County and submit three JARC contracts and Certification Regarding Lobbying for JARC III for \$80,000 to the Maryland Department of Human Services.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Commissioner O'Connor joined the meeting via teleconference.

D. DEPARTMENT OF HUMAN RESOURCES - Personnel Policy Manual revision - regarding COVID-19 response

MOTION 1: I move to approve the requested revisions to the St. Mary's County Government Manual of Personnel Policies and Procedures and the New Chapter "Pandemic Response" as presented.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan
Nay: Commissioner O'Connor

MOTION 2: I move we approve the Pandemic Response excluding the Long-Term Pandemic Response section as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Nay: Commissioner O'Connor

E. DEPARTMENT OF EMERGENCY SERVICES - FY2021 Emergency Management Performance Grant Funding Appropriation Request

I move to approve the Department of Emergency Services request to seek approval of funding from the Emergency Management Performance Grant (Department of Homeland Security) for the hiring of an Emergency Planner (FTE) that will work within the Emergency Management Division of DES.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

F. DEPARTMENT OF FINANCE - Contract Award Authorization for CY2020 Asphalt Overlay Services Contract

I move to authorize the Procurement Officer to award the Asphalt Overlay Services Contract for Calendar Year 2020 to Francis O. Day Co, Inc, in an amount estimated to be \$2,956,550.00, subject to the receipt and verification of Contract related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

G. COUNTY ADMINISTRATOR - Delegation of Authority

I move to Repeal and Replace Resolution 2019-27 as presented by the County Administrator.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

Not Present at Vote: Commissioner O'Connor

5. COMMISSIONERS' TIME

The Commissioners encouraged the public to follow the federal and state guidelines for COVID-19.

6. CLOSED SESSION

A. REAL PROPERTY

Present: James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
Dr. Rebecca Bridgett, County Administrator
David Weiskopf, County Attorney
Arthur Shepherd, Director, Dept. of Recreation and Parks
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 12:15 p.m. to 12:27 p.m.

Location: John Savich Meeting Room

Purpose: To hold discussions on real property

7. ADJOURN

The meeting adjourned at 12:27 p.m.

Minutes approved by the Commissioners of St. Mary's County on April 7, 2020

SLF

Sharon Ferris, Administrative Assistant

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Jeannett Cudmore, Chief Financial Officer

8. BUDGET WORK SESSION

A. DEPARTMENT OF FINANCE - Introduction and Agenda Review; Final Balancing

MOTION 1: I move we approve the schedule of nonrecurring and other unique one-time costs to the Maryland State Department of Education for FY2021 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

MOTION 2: I move to approve the FY2021 Recommended Budget, as presented, and execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan

Nay: Commissioner Eric Colvin

MOTION 3: I move to authorize the Finance Department to schedule a public hearing on Tuesday, April 21, 2020 on the proposed Seventh District Volunteer Rescue Tax rate increase.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

MOTION 4: I move to authorize the Finance Department to schedule a public hearing on Tuesday, April 21, 2020 on the Recreation and Parks Activity Fund Fees and Wicomico Golf Course Fees.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

MOTION 5: I move to authorize the Finance Department to schedule a public hearing on Tuesday, April 21, 2020 on the Land Use and Growth Management fee change.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

MOTION 6: I move to authorize the Finance Department to schedule a public hearing on Tuesday, April 21, 2020 on the Constant Yield Tax Rate.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

9. ADJOURN